

## **ACCESSING 25LIVE**

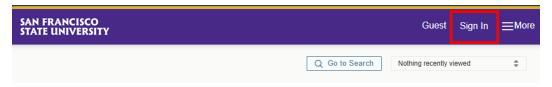
25Live is San Francisco State University's official event scheduling system. It allows users to reserve event spaces, request essential campus event services, and review on- and off-campus events to ensure success and safety.

All campus students, faculty, and staff have access to the 25Live public calendars and submit room requests. Users may log in to 25Live at <a href="https://25live.collegenet.com/pro/sfsu">https://25live.collegenet.com/pro/sfsu</a>.

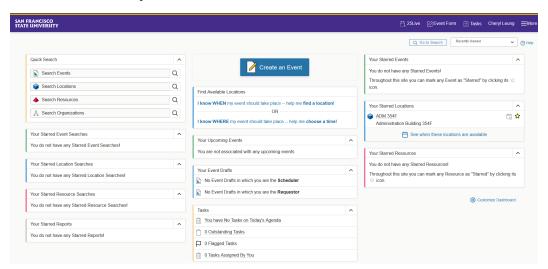
## **Log in Instructions**

Google Chrome is the preferred web browser for 25Live.

- 1. Open 25Live: <a href="https://25live.collegenet.com/pro/sfsu">https://25live.collegenet.com/pro/sfsu</a>
- 2. Click **Sign In** in the top navigation bar of 25Live



- 3. Enter your SFSU credentials with your SFSU email address and password.
- 4. You will be directed to your 25Live dashboard.



Note: New users must wait **48 hours** after logging in for the 25Live Administrator to grant the appropriate access.